INFORMATION FOR VISITORS TO DAVIES VETERINARY SPECIALISTS

Thank you for your interest in Davies Veterinary Specialists. This letter contains information about our practice, health and safety and details of local accommodation. We look forward to welcoming you at Davies Veterinary Specialists.

Our contact details

Davies Veterinary Specialists
Manor Farm Business Park
Higham Gobion
Hertfordshire SG5 3HR
UK

Tel: +44 (0)1582 883950  Fax: +44 (0)1582 883946
Email: info@vetspecialists.co.uk

Our website address

Please visit our website at www.vetspecialists.co.uk where you can read our practice profile and learn more about our services and our staff. You will also find a map and directions.

On arrival

Please report to the main reception, which is located within the large black-timbered building visible in front of you as you enter Manor Farm Business Park. You will be asked to sign in and out each day and wear a visitor’s badge.

Our working day

Morning rounds begin at 8:45am (Orthopaedics and Neurology) or 8:55am (Cardiology, Medicine, Oncology, Ophthalmology, and Soft Tissue Surgery). Routine consulting hours are from 9:30am to 5:00pm, depending on the discipline. Surgical procedures run throughout the day.

Health and safety information

The following information is intended to ensure your health and safety whilst at the practice. Please note and comply with any specific safety requirements that are displayed or verbally communicated by your host. Please wear any necessary Personal Protective Equipment (PPE) if advised during your visit in addition if you feel that you require any PPE or safety equipment please ask.

Radiation protection

The three radiography rooms and the CT room are designated ‘Controlled areas’ and as such ionising radiation regulations apply to those people working in these areas. Any person who does not have a radiation dosimeter badge allocated by the practice must leave the controlled area when an exposure is made.
First Aid
If you need first aid ask someone to contact a first aider or contact reception ext 212 and ask them to page a first aider. All accidents should be reported to a first aider.

Fire safety
On hearing the fire alarm evacuate the building, closing all doors behind you and make your way to the fire assembly point which is situated on the grassed area opposite the waiting room. Please remain here until told it is safe to return to the buildings.

The practice has a no smoking policy.

**Veterinary Surgeons Professional Indemnity Insurance**

In general, visitors will only be allowed to observe clinical procedures. However, in some circumstances, and at the discretion of the relevant Head of Service, qualified veterinary surgeons may be allowed to be directly involved in procedures (for example assisting during surgery).

This will only be available to those visitors who:
1.) Hold current RCVS membership and
2.) Hold current VDS cover to the value of at least £200,000.

Please note, we will need to see the VDS certificate confirming cover on the first day of your visit.

**Veterinary Students**

Please report to main reception upon arrival. On the first day of your stay, you will receive some induction training and then be directed to the appropriate clinical service. You will not need additional insurance cover.

**Veterinary Nurses**

Please contact Liz Branscombe, Training Manager, LBranscombe@vetspecialists.co.uk if further nursing information about your visit is required. You will not need additional insurance cover.

**Heads of Service**

Radiology: Dr F Llabres-Diaz
Internal Medicine, Cardiology and Oncology: Dr N.T. Whitley
Orthopaedic Surgery: Mr R.G. Whitelock
Neurology: Dr L.S. Garosi
Ophthalmology: Dr D.J. Gould
Soft Tissue Surgery: Mr R.S. Doyle
Anaesthesia: Miss Louise Clark

**General**

If you require any further general information please contact Julie Born, Personnel Administrator, julieborn@vetspecialists.co.uk
Local Accommodation

Below is a list of local ‘Bed and Breakfast’ and Hotel/Guest House accommodation. In general, Bed and Breakfast accommodation tends to be the cheapest option. Please contact these directly if you would like to book accommodation for your visit. We have also listed their approximate distance from the practice. Please note that you will need to arrange your own transport from your accommodation to our practice.

**Bed & Breakfast**

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Telephone</th>
<th>Website</th>
<th>Approximate distance from DVS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yew Tree House B&amp;B</td>
<td>19 Bedford Road, Barton le Clay</td>
<td>+44 (0)1582 521592</td>
<td><a href="http://www.theyewtreehouse.co.uk">www.theyewtreehouse.co.uk</a></td>
<td>1.7 miles</td>
</tr>
<tr>
<td>East Tithe Barn</td>
<td>New Wellbury Farm House, Wellbury Park, Hitchin, Herts SG5 3BP</td>
<td>+44 (0)1462 768627</td>
<td></td>
<td>3 miles</td>
</tr>
<tr>
<td>Clophill House B&amp;B</td>
<td>Clophill High Street, Clophill</td>
<td>+44 (0)1525 861997</td>
<td><a href="http://www.clophillhouse.co.uk">www.clophillhouse.co.uk</a></td>
<td>3.4 miles</td>
</tr>
<tr>
<td>Old Joe’s B&amp;B</td>
<td>90 Fildyke Road, Meppershall, Shefford, Beds SG17 5LU</td>
<td>+44 (0)1462 815585</td>
<td><a href="http://www.oldjoes.co.uk">www.oldjoes.co.uk</a></td>
<td>3.5 miles</td>
</tr>
<tr>
<td>Beds B&amp;B</td>
<td>30 Bedford Road, Clophill</td>
<td>+44 (0)1525 861040</td>
<td></td>
<td>3.5 miles</td>
</tr>
<tr>
<td>House Beautiful B&amp;B</td>
<td>14 The Slade, Clophill</td>
<td>+44 (0)1525 860517</td>
<td></td>
<td>3.6 miles</td>
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</table>

**Guest House/Hotel**

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Telephone</th>
<th>Website</th>
<th>Approximate distance from DVS</th>
</tr>
</thead>
<tbody>
<tr>
<td>‘Live &amp; Let Live’</td>
<td>Pegsdon, Nr Hitchin, Herts SG5 3JX</td>
<td>+44 (0)1582 881739</td>
<td><a href="http://www.theliveandletlive.com">www.theliveandletlive.com</a></td>
<td>3 miles</td>
</tr>
<tr>
<td>Shallmarose Guest House</td>
<td>32 Bedford Road, Clophill</td>
<td>+44 (0)1525 861565</td>
<td></td>
<td>3.5 miles</td>
</tr>
<tr>
<td>Old George Hotel</td>
<td>High Street, Silsoe, Beds MK45 4EP</td>
<td>+44 (0)1582 860218</td>
<td></td>
<td>4 miles</td>
</tr>
<tr>
<td>Lake View Guest House</td>
<td>Herne Farm Cottage, Park Road, Toddington, Dunstable, Beds LU5 6HH</td>
<td>+44 (0)1525 877234</td>
<td><a href="http://www.lakeviewguest-house.co.uk">www.lakeviewguest-house.co.uk</a></td>
<td>6.9 miles</td>
</tr>
<tr>
<td>‘Knife &amp; Cleaver’</td>
<td>The Grove, Houghton Conquest, Bedford, MK45 3LA</td>
<td>+44 (0)1234 740387</td>
<td><a href="http://www.theknifeandcleaver.co.uk">www.theknifeandcleaver.co.uk</a></td>
<td>10 miles</td>
</tr>
</tbody>
</table>
Getting to us

Our practice lies within a rural setting in the Chiltern Hills, on the Bedfordshire/Hertfordshire border around 40 miles north of London. Our closest towns are Hitchin (7 miles), Luton (9 miles) and Bedford (14 miles). Because of our rural location, public transport links are almost non-existent.

**Travelling by road**
Please visit our website where you can download directions and maps in PDF format. Alternatively, there are a number of free online route planners such as MapQuest (www.mapquest.co.uk), RAC (www.rac.co.uk) and the AA (www.theaa.com)

**Travelling by air**
Our nearest airport is Luton (11 miles, 23 minutes by car). Other airports include Heathrow (45 miles, 70 minutes by car) and Stansted (45 miles, 90 minutes by car). There are good coach links between the airports (see www.nationalexpress.com). If preferred you could use such a link to get to Luton airport before hiring a car or travelling by taxi (around £20) to get here. Car hire companies include, amongst others; Europcar (www.europcar.co.uk), easyCar (www.easycar.com), Hertz (www.hertz.co.uk), National (www.nationalcar.co.uk).

Due to our rural position you will need to arrange your own transport for the duration of your visit.

**Travelling by train**
Our closest train stations are Flitwick, Beds (5 miles) and Hitchin (7 miles). From here you will need to hire a taxi to bring you to our practice (expect to pay around £12-£15 for such a journey). The Flitwick station connects directly with Luton Airport Parkway and taxis are always waiting.
Please complete this section and leave it with the receptionist on arrival.

Date of visit:

Full name:

Davies Veterinary Specialist contact/host:

I have received Davies Veterinary Specialists health and safety information for visitors.

Signature:       Dated: